

## 1. General statement

1.1. Solarity s.r.o. (hereafter referred to as the Company) fulfils the obligations relating to the processing of personal data transmitted to it for the performance of contractual and legal obligations.

1.2. The protection of personal data results mainly from the EU Data Protection Regulation No. 2016/679 / EU GDPR (General Data Protection Regulation).

1.3. The Company acts as a personal data controller if it determines, in accordance with Article 4 (7) of the GDPR, the purpose and means of processing personal data.

1.4. The Company acts as a processor of personal data in case it processes personal data for the administrator in accordance with Article 4 (8) of the GDPR.

## 2. Principles of personal data processing

2.1. As we process personal data, we comply with the highest standards of privacy and adhere to the following principles:

(a) we always process personal data for a clear and comprehensible purpose, by specified means, in a specified manner, and only for the time necessary for the purposes of their processing; we process only accurate personal data and their processing corresponds to the specified purposes and is necessary to fulfil these purposes;

(b) personal data are protected in a manner consistent with current technology developments; it ensures the highest possible security of this data, which prevents any unauthorized or accidental access to, alteration, destruction or loss of personal data, unauthorized transfers, their other unauthorized processing and other misuse;

(c) data subjects are informed of the processing of personal data and of claims for accurate and complete information on the circumstances of such processing as well as other related rights;

(d) The company shall comply with appropriate technical and organizational measures to ensure a level of security appropriate to all possible risks; all persons who meet the clients' personal data are obliged to keep confidential information obtained about the processing of such data;

## 3. Information on personal data processing

### 3.1. General Company Information:

Solarity s.r.o.

IR: 24162167

with its registered office at Vostrovská 787/45, 160 00 Prague 6

The contact point for personal data for data subjects is Vostrovská 787/45, 160 00 Praha 6.

Contact e-mail about personal data for data subjects is [info@solarity.cz](mailto:info@solarity.cz).

### 3.2. The Company processes personal data to:

- (a) complying with statutory obligations when acting as a personal data controller;
- (b) performance of contractual obligations where personal data have been transmitted by data subjects;
- (c) performance of contractual obligations, where personal data have been provided to the Company by the personal data controller and the Company acts as processor;
- (d) for the performance of contractual obligations, where the data subject is a party to the contract;
- (e) protection of the Company's rights and legitimate interests;
- (f) for business and marketing purposes and is a legitimate interest of the Company in the case of clients and cooperating entities of the Company.

### 3.3. The range of personal data being processed:

The Company processes personal data to the extent necessary to meet the above objectives. The following personal information is processed:

- (a) first and last name;
- (b) address;
- (c) email address;
- (d) telephone number;

and (f) other personal data that the Company is required to administer under the law or performance of the contract and which it has received from the data subjects or through its own activities.

The Company does not process special categories of personal data unless there is a legitimate reason to process them.

### 3.4. How personal information is processed:

The way in which the Company processes personal data includes manual and automated processing in the Company's information systems.

Personal data are processed primarily by the Company's employees and, to the extent necessary, by third parties. Prior to any transfer of personal data to a third party, a contract is concluded with that person that contains the same personal data processing safeguards that the Company complies with in accordance with its legal obligations.

The Company has taken technical and organizational measures to ensure the protection of personal data, in particular measures to prevent unauthorized or accidental access to personal data, their alteration, destruction or loss, unauthorized transmission, unauthorized processing and other misuse of personal data.

### 3.5. Recipients of personal data

Personal information is made available to the Company's employees about the performance of their duties, where personal data must be handled, but only to the extent necessary and with all security precautions.

Personal data may be disclosed to third parties involved in the processing of personal data, or such personal data may be made available to them for other reasons in accordance with the law.

Prior to any transfer of personal data to a third party, a written agreement is always concluded with that person that regulates the processing of personal data to include the same safeguards for the processing of personal data as is required by its statutory provisions.